

# POLICY

Spencerport Central School District

2006

5720  
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Non-Instructional/  
Business Operations

## **SUBJECT: SCHEDULING AND ROUTING**

Bus routes are authorized by the Board of Education and any requests for a change must be submitted to the Superintendent or his/her designee.

Transportation services shall be provided to meet the needs of the students of the District within specified limits and areas established by the Board of Education.

Transportation will be provided for all students legally residing in the District subject to the following:

- a) K-6 students will be transported to the public school within the elementary attendance boundaries in which they legally reside unless a variance is granted by the Superintendent of Schools.
- b) 7-12 students will be transported to the public schools in the District as recommended by the administration and approved by the Board of Education.
- c) To public and nonpublic schools providing specialized services for students with disabilities (as approved by the District Committee on Special Education provided this service is within a distance approved by the Commissioner of Education.

Students with disabilities who are 4 years 9 months old as of December 1, shall be eligible to be transported until the end of the school year during which they attain their 21st birthday.

Deaf children shall be eligible for transportation beginning at age 3 and ending in the school year which they attain their 21st birthday.

- d) To the nonpublic school of their choice provided it allows substantially equivalent instruction and is within a maximum distance of 15 miles from home. All distances shall be measured by the nearest available route along public roads from the home to the school. The measurement of such route shall be from the point where the resident's driveway meets the public road surface to the school's designated drop-off point.

Requests for transportation to nonpublic schools must be made by April 1 or within 30 days of establishing residence within the District. For those occasions where a transportation request is received after the statutory deadline (April 1) and there is determined to be ample room on a bus that travels near the vicinity of the child's residence and the child can be carried without materially altering previously established transportation arrangements, transportation may be provided for the current school year.

In accordance with New York State law effective September 1, 1982, private and non-public students who live in excess of 15 miles from the school of their choice will be eligible for transportation from a designated pickup point to the school only if service is being provided to that school for other private and non-public students within the 15 mile limit. The designated pick-up point will be William Munn School. Transportation to the designated point is the responsibility of the parents.

- e) When requested, students will be bused to and/or from day care locations within the School District.
- f) Students are required to walk to collection points which are to be designated by the Director of Transportation. The collection points may be spaced up to 1,000 feet apart and students may be required to walk up to 1,000 feet to board the bus. Buses will not enter cul-de-sacs where students may board the bus by walking up to 500 feet. Buses will not travel on private or undedicated roads. It is the policy of the Board not to provide door-to-door service. Exceptions may be made for students with permanent or temporary disabilities with the approval of the Superintendent or designee.
- g) Drivers are responsible for reasonable behavior of the students on the bus. Students who do not behave in an acceptable manner are to be reported to the Director of Transportation and may have their riding privilege suspended.
- h) Since Activity buses travel in a larger geographic area, the Activity bus stops will be spaced further apart than on the normal bus routes.

Education Law Sections 3621 and 3635